

**BARBERING AND COSMETOLOGY EXAMINING BOARD
MINUTES
APRIL 4, 2011**

PRESENT: Janice Boeck, Rod Gottfredsen, Susan Kolve-Feehan, Jeffrey Patterson and Howard Twait

BY PHONE: Cheryl Pearse (*Cheryl Pearse left the meeting at 9:55 a.m.*)

EXCUSED: Laura Ruiz

STAFF: Denise Aviles, Bureau Director; Yolanda McGowan, Legal Counsel; Michelle Solem, Bureau Assistant and other DRL Staff.

GUESTS: Mary Kiley, Mary Kardoske, Jennifer Wirth, Joan Kornitz, Jacqui Farber, JoAnn Schneider, Karen Kraus, Barb McCormick, Jenny Vance, Lauri Thomas, Brett Hallongren, Jon Waldhuether, Kristin Allison, Cheryle Rebolz, Jerry Gardner, Judy Woychik, Becky Stewart., Ashley Horton, Alyssa Homewood, and Marge Wood

(Other guests were present, but did not sign-in on the meeting attendance roster.)

CALL TO ORDER

Janice Boeck called the meeting to order at 9:37 a.m. A quorum of 6 members was present.

APPROVAL OF AGENDA

Amendments to the Agenda:

- Change the case number for Licensee Flowers to 09 BAC 046

MOTION: Susan Kolve-Feehan moved, seconded by Rod Gottfredsen, to adopt the Agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF JANUARY 31, 2011

MOTION: Jeffrey Patterson moved, seconded by Sue Kolve-Feehan, to approve the Minutes of January 31, 2011 as published. Motion carried unanimously.

ADMINISTRATIVE REPORT – DENISE AVILES

Denise Aviles introduced herself and provided a brief administrative report related to the public hearing, travel, and other department issues.

SECRETARY MATTERS

John Murray, Department Executive Assistant, suggested changes to the rule related to continuing education for the barbering and cosmetology professions. There was a great deal of discussion surrounding the suggestions made by Mr. Murray as well as Board members. Mr. Murray asked that the Board adopt the rule to delay the effective date of the rule to April 1, 2013 reducing the number of hours required from 12 to 6.

LEGISLATION/ADMINISTRATIVE RULES

The Board conducted a public hearing related to Continuing Education Rule Making and heard comments from the following individuals.

- Cheryl Rebolz
- Brett Hallongren
- Jerry Gardner
- Kristen Allison
- John Waldhuether
- Jenny Vance
- Lauri Thomas

Discussion related to comments received from Legislative Clearing House with respect to Continuing Education Rule Making

The Board reviewed and discussed the report.

MOTION: Jeffrey Patterson moved, seconded by Howard Twait, to direct legal counsel to modify the rule draft as necessary to address the Clearinghouse comments, to incorporate changes as reflected in the record of today's meeting and to authorize Janice Boeck to approve the final draft on behalf of the Board. Motion carried unanimously.

DISCUSSIONS

The Board discussed the following topics:

- Discussion Regarding use of National (NIC) Exam
- Brazillian Blowout

SANITATION COMMITTEE REPORT

Jeffrey Patterson reported that the Sanitation Committee did not meet today due to lack of quorum.

CONVENE TO CLOSED SESSION

MOTION: Rod Gottfredsen moved, seconded by Jeffrey Patterson, to convene to closed session to deliberate on cases following hearing (s. 19.85(1) (a), Stats.; to consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Roll Call Vote: Janice Boeck-yes; Rod Gottfredsen-yes; Susan Kolve-Feehan-yes; Jeffrey Patterson-yes; and Howard Twait-yes. Motion carried unanimously.

Open Session recessed at 12:30 p.m.

RECONVENE IN OPEN SESSION

MOTION: Rod Gottfredsen moved, seconded by Howard Twait, to reconvene in open session at 12:51 p.m. Motion carried unanimously.

CASE CLOSINGS AND CASE STATUS REPORT

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| <ul style="list-style-type: none"> • 08 BAC 255 • 09 BAC 038 • 09 BAC 085 • 09 BAC 090 • 10 BAC 011 | <ul style="list-style-type: none"> • 10 BAC 047 • 10 BAC 059 • 10 BAC 068 • 10 BAC 074 • 10 BAC 089 | <ul style="list-style-type: none"> • 10 BAC 095 • 10 BAC 136 • 11 BAC 017 |
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MOTION: Susan Kolve-Feehan moved, seconded by Jeffrey Patterson, to approve case closings for case numbers 08 BAC 255, 09 BAC 038, 09 BAC 085, 09 BAC 090, 10 BAC 011, 10 BAC 047, 10 BAC 059, 10 BAC 068, 10 BAC 074, 10 BAC 089, 10 BAC 095, 10 BAC 136 and 11 BAC 017 according to recommendations by the Division of Enforcement. Motion carried unanimously.

CITATIONS

- | | | |
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| <ul style="list-style-type: none"> • 10 BAC 034 • 10 BAC 072 | <ul style="list-style-type: none"> • 10 BAC 091 • 10 BAC 093 | <ul style="list-style-type: none"> • 10 BAC 120 |
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MOTION: Susan Kolve-Feehan moved, seconded by Howard Twait, to approve citations for case numbers 10 BAC 034, 10 BAC 072, 10 BAC 091, 10 BAC 093 and 10 BAC 120 according to recommendations of the Division of Enforcement. Motion carried unanimously.

PROPOSED STIPULATIONS

- 09 BAC 046 – Jasmine M. Flowers
- 10 BAC 109 – Andy M, Duong and Jenny T. Tieu.

MOTION: Rod Gottfredsen moved, seconded by Jeffrey Patterson, to accept the Stipulations, Findings of Facts, Conclusions of Law and Orders in the matters concerning 09 BAC 046 – Jasmine M. Flowers and 10 BAC 109 – Andy M., Duong and Jenny T. Tieu. Motion carried unanimously.

CONSULTING WITH LEGAL COUNSEL

Yolanda McGowan, Legal Counsel, was available for Board consultation as needed.

DOE – SIGNATURES FOR PROPOSED STIPULATIONS, ORDERS, AND ADMINISTRATIVE WARNINGS

Signatures were collected for all required documentation.

ADJOURNMENT

MOTION: Rodney Gottfredsen moved, seconded by Susan Kolve-Feehan, to adjourn the meeting at 12:55 p.m. Motion carried unanimously.